

**SetCast CTA GmbH**  
C a s t i n g • T a l e n t s • A c a d e m y

# DOKUMENTATION

BY MONDULA

Version 07 24



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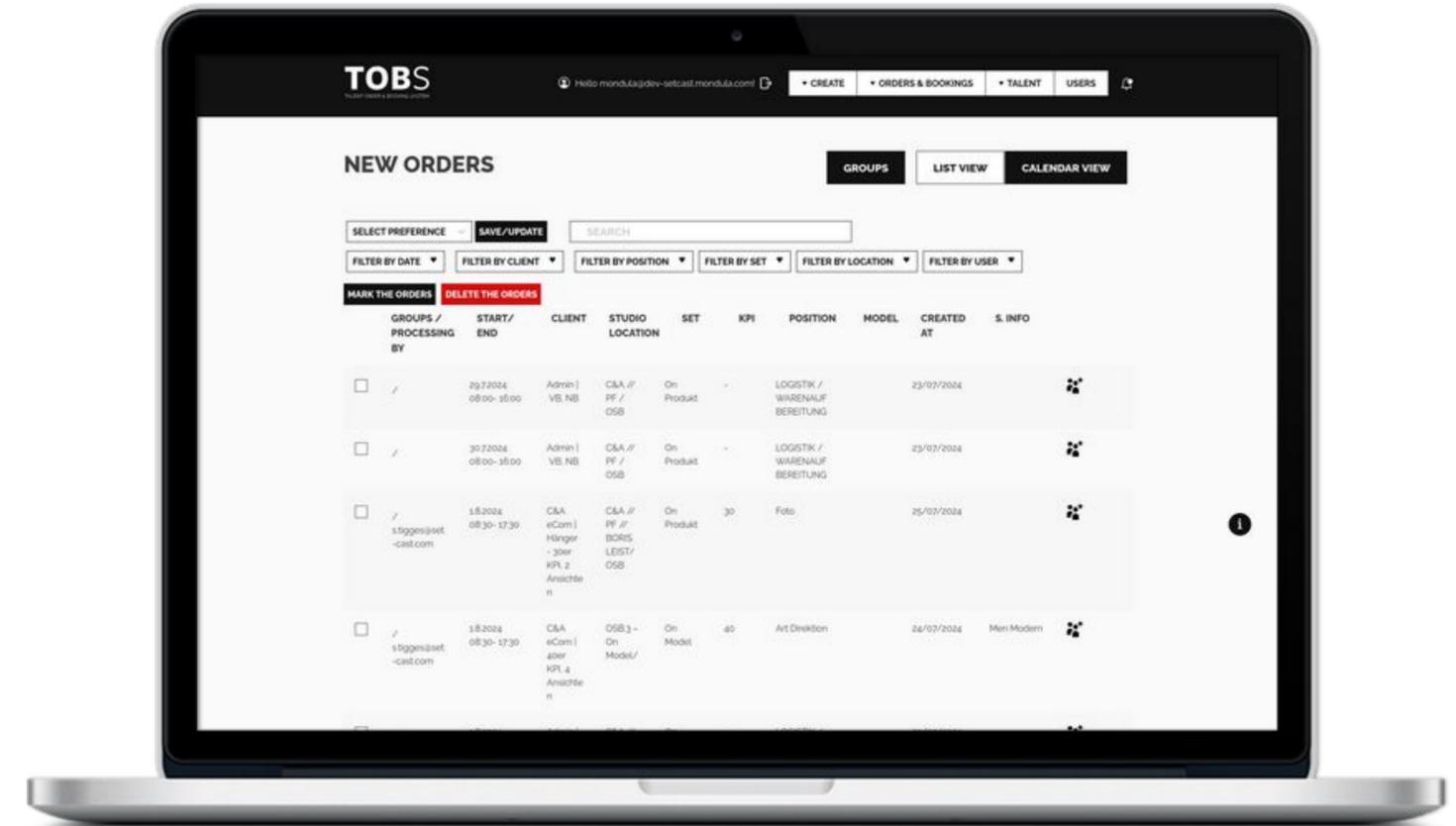
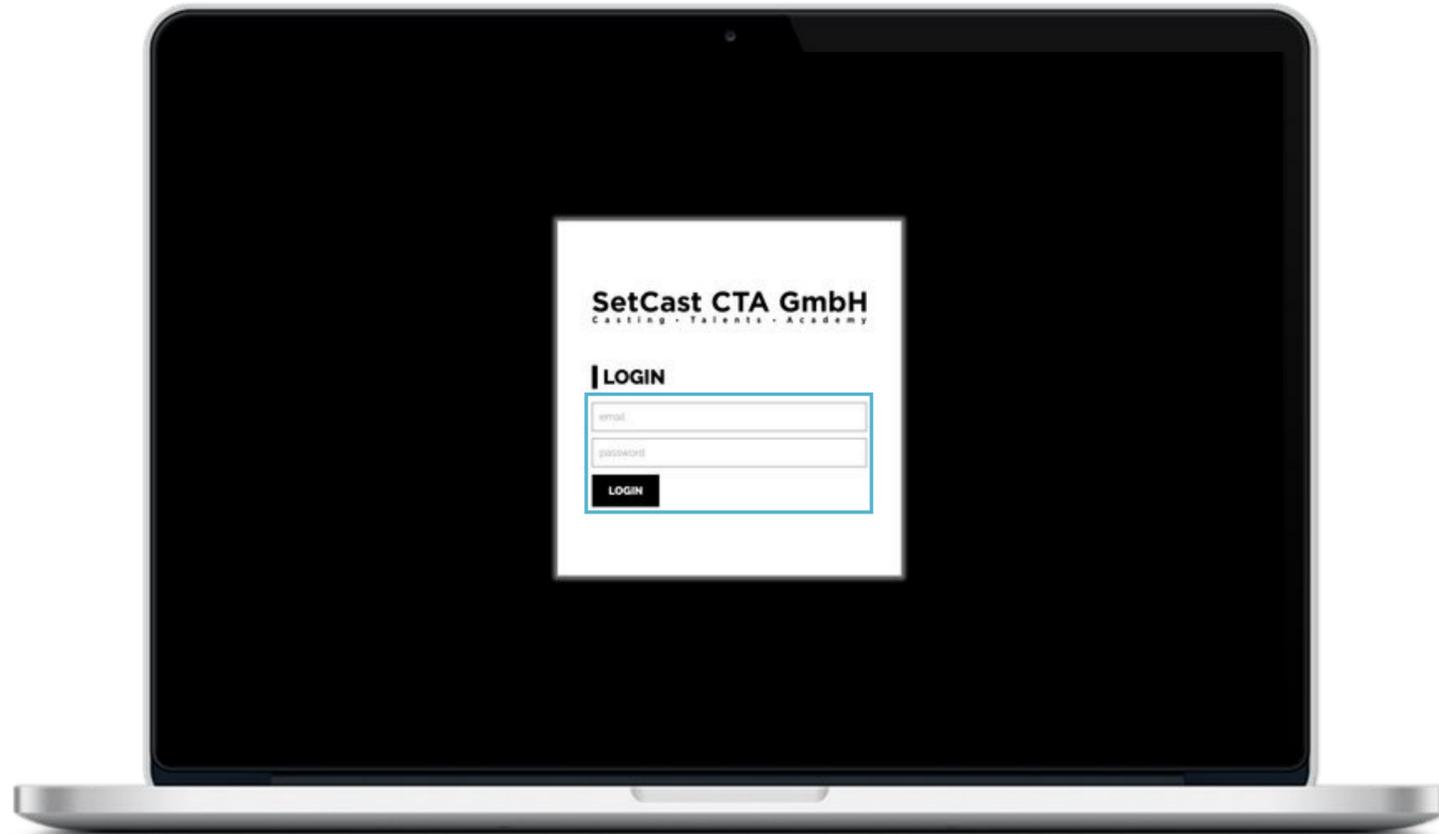
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# LOGIN / LOGOUT



User: Superadmin

# New Orders

Nach dem Login gelangt der User auf diese Seite, mit der Ansicht als Liste.

Von hier können folgende Aktionen ausgeführt werden.

[1] Navigation zu Grouping von Orders

[2] Wechseln zwischen Listen oder Kalenderansicht.

[3] Suche und verschiedene Filteroptionen

[4] Select Preferences

[5] Save/Update

[6] Mark and Delete Orders

[7] Anfragen von Talents

**TOBS** Hello mondula@dev-setcast.mondula.com! CREATE ORDERS & BOOKINGS TALENT USERS

## NEW ORDERS

[1] GROUPS [2] LIST VIEW CALENDAR VIEW

[4] SELECT PREFERENCE [5] SAVE/UPDATE [3] SEARCH

[6] MARK THE ORDERS DELETE THE ORDERS

GROUPS / PROCESSING BY	START/ END	CLIENT	STUDIO LOCATION	SET	KPI	POSITION	MODEL	CREATED AT	S. INFO
<input type="checkbox"/>	29.7.2024 08:00-16:00	Admin   VB, NB	C&A // PF / OSB	On Produkt	-	LOGISTIK / WARENAUFBEREITUNG		23/07/2024	[7]
<input type="checkbox"/>	30.7.2024 08:00-16:00	Admin   VB, NB	C&A // PF / OSB	On Produkt	-	LOGISTIK / WARENAUFBEREITUNG		23/07/2024	
<input type="checkbox"/>	18.2024 08:30-17:30	C&A eCom   Hänger - 30er KPI, 2 Ansichten	C&A // PF // BORIS LEIST/ OSB	On Produkt	30	Foto		25/07/2024	
<input type="checkbox"/>	18.2024 08:30-17:30	C&A eCom   40er KPI, 4 Ansichten	OSB, 3 - On Model/	On Model	40	Art Direktion		24/07/2024	Men Modern
<input type="checkbox"/>	18.2024 08:00-16:00	Admin   VB, NB	C&A // PF / OSB	On Produkt	-	LOGISTIK / WARENAUFBEREITUNG		23/07/2024	
<input type="checkbox"/>	28.2024 08:00-17:00	C&A eCom   Hänger - 30er KPI, 2 Ansichten	C&A // PF / BORIS LEIST/ OSB	On Produkt	-	Foto		26/07/2024	

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User: Superadmin

# New Orders

Bei Click auf die Kalenderansicht folgt diese Seite.

Möglichkeiten der Ansichten:

[1] WEEK | DAY | MONTH

[2] Order Border on Product – Ecken

[3] Order Border on model – Abgerundete Ecken

The screenshot displays the 'NEW ORDERS' interface in 'CALENDAR VIEW' mode. The top navigation bar includes the TOBS logo, user information (Hello mondula@dev-setcast.mondula.com), and menu items: CREATE, ORDERS & BOOKINGS, TALENT, and USERS. The main content area shows a calendar for 'WEEK 46: MAI 2024' with days from Monday (01) to Sunday (05). A 'CALENDAR VIEW' button is highlighted with a blue box [1]. A specific order card for '8 - 12 Test Dummy Hair & Make-Up option' is highlighted with a blue box [2]. A vertical list of order cards for the 8th of May is highlighted with a blue box [3]. The interface includes a bottom navigation bar showing dates from 13 to 19.

User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag/Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[5] Verfügbarkeiten des Talent anzeigen

**TOBS** Talent Order & Booking System

Hello mondula@dev-setcast.mondula.com

CREATE ORDERS & BOOKINGS TALENT USERS

### PROPOSE TALENT

[1] **ORDER DETAILS**

Client	KPI	Date	Time	Set	Position	Location
Test Dummy	30	3.5.2024	8-12	On Model	Hair & Make-Up	B28

ALSO PROPOSING FOR THESE GROUP ORDERS

Client	Function	Rate	Date	Time
Test Dummy	Hair & Make-Up	30	3.5.2024	8-12

[2] **NOTIFICATIONS**

Inform Talent  Inform planing  Inform me May 7, 2024 11:36 AM

[3] **SELECT COSTCENTERS**

COSTCENTER 1 COSTCENTER 2

Special Rate

[4] **SELECT TALENT**

SEARCH: B28 HAIR & MAKE-UP

NAME	FUNCTION	TYPE	RATE	GOOD PERFORMER	TRY OUT	BAD PERFORMER
Josi Martens	Hair & Make-Up	on Model	360	Bogner   Women / Men (25er), Bogner   Women / Men (30er), Bogner   Women / Men (35er), Bogner   Women / Men (40er), HFG   Bis zu 6 Ansichten - Joop, HFG   Bis zu 6 Ansichten - Strellson, HFG   Bis zu 6	Tom Tailor   Model, Puma   Apparel (Model), Puma   Apparel Plus Size (Model)	

[5]

User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag/Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[5] Verfügbarkeiten des Talent, in der  
Wochenansicht.

The screenshot shows the 'PROPOSE TALENT' interface in the TOBS system. The top navigation bar includes 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area is divided into several sections:

- [1] ORDER DETAILS:** A table showing client information for 'Test Dummy' with KPI 30, Date 3-5-2024, Time 8-12, Set On Model, Position Hair & Make-Up, and Location B28. Below it, a section 'ALSO PROPOSING FOR THESE GROUP ORDERS' shows a similar entry.
- [2] NOTIFICATIONS:** A section with checkboxes for 'Inform Talent', 'Inform planing', and 'Inform me', and a date/time picker set to 'May 7, 2024 11:36 AM'.
- [3] SELECT COSTCENTERS:** Two dropdown menus for 'COSTCENTER 1' and 'COSTCENTER 2', and a checkbox for 'Special Rate'.
- [4] SELECT TALENT:** Three input fields for 'Fitore', 'B28', and 'HAIR & MAKE-UP'.
- [5] Talent Availability:** A table with columns for NAME, FUNCTION, TYPE, RATE, GOOD PERFORMER, and BAD PERFORMER. The first row shows 'Fitore Gashi' with a rate of 200 and a 'BAD PERFORMER' status. Below the table is a weekly calendar view for 'WEEK 1: JANUAR 01 - 07' with days from '01 MO.' to '07 SO.' and 'PREV'/'NEXT' navigation buttons.

User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag / Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[6] Auswählen und Anfrage Status angeben.  
(Request oder Option)

The screenshot shows the 'PROPOSE TALENT' interface in the TOBS system. The top navigation bar includes the TOBS logo, a user profile 'Hello mondula@dev-setcast.mondula.com', and menu items for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area is titled 'PROPOSE TALENT' and contains several sections:

- [1] ORDER DETAILS:** A table with columns: Client, KPI, Date, Time, Set, Position, Location. The row shows: Test Dummy, 30, 3.5.2024, 8-12, On Model, Hair & Make-Up, B28.
- ALSO PROPOSING FOR THESE GROUP ORDERS:** A table with columns: Client, Position, KPI, Date, Time. The row shows: Test Dummy, Hair & Make-Up, 30, 3.5.2024, 8-12.
- [2] NOTIFICATIONS:** A section with checkboxes for 'Inform Talent', 'Inform planing', and 'Inform me'. A date/time picker is set to 'May 7, 2024 11:36 AM'.
- [3] SELECT COSTCENTERS:** Two dropdown menus for 'COSTCENTER 1' and 'COSTCENTER 2'. A checkbox for 'Special Rate' is also present.
- [4] SELECT TALENT:** Three input fields for 'Fitore', 'B28', and 'HAIR & MAKE-UP'.
- Table:** A table with columns: NAME, FUNCTION, TYPE, RATE, GOOD PERFORMER, TRY OUT, BAD PERFORMER. The row shows: Fitore new test, Hair & Make-Up, 123, 0.05.
- [6]** A confirmation icon (checkmark in a box) is located at the bottom right of the table.

User: Superadmin

# Talent anfragen

[1] Detail Informationen zur Order.  
Bei einer Order Group werden alle  
enthaltenen Orders angezeigt.

[2] Einstellen individuellen Notification, je  
User Gruppe.  
Zeitvorgabe | Tag/Uhrzeit

[3] Costcenter Informationen + Special Rate

[4] Talent auswählen zum Anfragen

Auswahl über Name / Typ (z.B. On Model) /  
Function

[5] Auswählen und Anfrage Status angeben.  
(Request oder Option)

The screenshot shows the 'PROPOSE TALENT' interface in the TOBS system. The top navigation bar includes the TOBS logo, a user profile 'Hello mondula@dev-setcast.mondula.com', and menu items for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area is titled 'PROPOSE TALENT' and contains several sections:

- [1] ORDER DETAILS:** A table with columns: Client (Test Dummy), KPI (30), Date (3.5.2024), Time (8-12), Set (On Model), Position (Hair & Make-Up), and Location (B28). Below this is a section 'ALSO PROPOSING FOR THESE GROUP ORDERS' with a table showing similar data for 'Test Dummy'.
- [2] NOTIFICATIONS:** A section with checkboxes for 'Inform Talent', 'Inform planing', and 'Inform me', and a date/time picker set to 'May 7, 2024 11:36 AM'.
- [3] SELECT COSTCENTERS:** Two dropdown menus for 'COSTCENTER 1' and 'COSTCENTER 2', and a checkbox for 'Special Rate'.
- [4] SELECT TALENT:** Three dropdown menus for 'Fitore', 'B28', and 'HAIR & MAKE-UP'.
- [5] Selected Talent:** A section for 'Fitore new test' with a 'STATUS' dropdown menu and two buttons: 'REQUEST NEHMEN' and 'CLEAR'.

User: Superadmin

# CONFIRMED ORDERS

Über das Menü Confirmed Orders werden alle durch das Planning bestätigte Orders angezeigt.

[1] Übersicht alle Orders. Bestätigen oder Ablehnen über Daumen rauf oder runter. Durch die Bestätigung wird automatisch ein Lano Task generiert.

[2] Suchfunktion

[3] Wechsel zwischen List- oder Kalenderansicht

The screenshot displays the 'CONFIRMED ORDERS' section of the TOBS application. At the top, there is a navigation bar with the TOBS logo, a user profile 'Hello mondula@dev-setcast.mondula.com', and menu items: 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below the navigation bar, the page title 'CONFIRMED ORDERS' is centered. To the right of the title are two view toggle buttons: 'LIST VIEW' (active) and 'CALENDAR VIEW'. Below the title is a search bar labeled 'SEARCH'. A table with one row of data is shown below the search bar. The table has columns: 'START/END', 'SET', 'KPI', 'POS.', 'OPTION', 'TALENT', 'STATUS', and 'CLIENT'. The data row shows: '2.1.2024 - 2.1.2024', 'On Produkt', '29', 'Styling', 'option', 'New request', 'confirmed', and 'Puma | ALL Apparel'. Below the table, there is a note: 'Note: Accepting will create a LANO task and book the talent.' In the bottom right corner, there is an information icon.

START/END	SET	KPI	POS.	OPTION	TALENT	STATUS	CLIENT
2.1.2024 - 2.1.2024	On Produkt	29	Styling	option	New request	confirmed	Puma   ALL Apparel

User: Superadmin

# CONFIRMED ORDERS

Über das Menü Confirmed Orders werden alle durch das Planning bestätigte Orders angezeigt.

[1] Kalenderansicht

DAY | WEEK | MONTH

The screenshot shows the 'TOBS' interface for 'CONFIRMED ORDERS'. At the top, there's a navigation bar with 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below this, the 'CONFIRMED ORDERS' section has 'LIST VIEW' and 'CALENDAR VIEW' tabs. The calendar is for 'WEEK 3: JULI 2024' and shows days from Monday to Sunday. A blue box highlights the 'WEEK', 'DAY', and 'MONTH' view selectors. The calendar grid shows confirmed orders for the 31st, 1st, 2nd, and 3rd of July. Each order card includes a time slot, a green status indicator, and the name of the talent.

MO.	DI.	MI.	DO.	FR.	SA.	SO.
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04

Confirmed orders shown:

- 8-12: Test Dummy, Fitore Gashi, confirmed
- 08:30-17:00: Puma | Appareil L., Kader Düzgün, confirmed
- 08:00-17:00: C&A eCom | Hän., Annette Grewe, confirmed
- 9-12: TEST | DUMMY, Fitore Gashi, confirmed

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User: Superadmin

# TALENTS ON HOLD

Übersicht von Talents, auf die eine First-Option besteht.

Anlegen von „Dummy Orders“, um Optionen auf Talenten zu halten, ohne konkreten Bezug zu Produktionen.

[1] Übersicht der Talents und der Produktionen. Release löst die Option zu einer konkreten Order.

[2] Dummy Order anlegen (Option ohne Produktion)

[3] Suchfunktion

[4] Filter Optionen

[5] Wechsel zwischen List- oder Kalenderansicht

The screenshot displays the TOBS web application interface. At the top, there is a navigation bar with the TOBS logo, a user profile, and menu items: CREATE, ORDERS & BOOKINGS, TALENT, and USERS. The main content area is titled 'DUMMY ORDERS TO HOLD TALENTS'. It features a search bar, a 'CREATE DUMMY' button, and view toggle buttons for 'LIST VIEW' and 'CALENDAR VIEW'. Below the search bar are filter dropdowns for 'SELECT KPI', 'SELECT SET', 'SELECT POSITION', and 'SELECT TALENT'. A table lists the dummy orders with columns: START/END, SET, KPI, POS., OPTION, TALENT, STATUS, CLIENT, and a 'RELEASE' button. The table contains four rows of data.

START/END	SET	KPI	POS.	OPTION	TALENT	STATUS	CLIENT	RELEASE
10.5.2024 - 10.5.2024	On Produkt	18	Styling	option	Irina Khanova	optionSolved	Z EPS   PDP Flatlays	RELEASE
10.5.2024 - 10.5.2024			Hair & Make-Up	1 Option	Test Mustermann	talentOnHold	SetCast- 1. Option	RELEASE
11.5.2024 - 11.5.2024			Hair & Make-Up	1 Option	Test Mustermann	talentOnHold	SetCast- 1. Option	RELEASE
9.5.2024 - 9.5.2024			Hair & Make-Up	1 Option	Test Mustermann	talentOnHold	SetCast- 1. Option	RELEASE

User: Superadmin

# PROPOSED ORDERS

[1] Übersicht der Orders, für die ein Talent die First-Option bestätigt hat.

[2] Verschiedenen Aktionen pro Order möglich.



Talent akzeptieren



Order löschen



Talent tauschen



Talent hold

[3] Suchfunktion

[4] Filter Optionen

[5] Filter Einstellungen speichern

[6] Wechsel zwischen List- oder Kalenderansicht / WEEK | DAY | MONTH

**TOBS**  
HELLO sascha.nuszkowski@mondula.com

CREATE ORDERS & BOOKINGS TALENT USERS

## PROPOSED ORDERS

LIST VIEW CALENDAR VIEW

SEARCH

SELECT PREFERENCE SAVE/UPDATE

KPI GROUP CLIENT SET FILTER BY POSITION FILTER BY LOCATION

GROUP	START/END	SET	STUDIO LOCATION	KPI	POS.	OPTION	TALENT	CLIENT	S.INFO
	25.7.2024 - 25.7.2024	On Model	C&A // PF // Anne Aull // bitte auf Accounting buchen !!! / OSB	-	PRODU CER	option	Anne Aull	Admin   VB, NB	[2] 🔁 ↺ 🗑️ ✖️
	26.7.2024 - 26.7.2024	On Produkt	C&A // PF // Anne Aull // bitte auf Accounting buchen !!! / OSB	-	PRODU CER		Anne Aull	Admin   VB, NB	🔁 ↺ 🗑️ ✖️
	5.8.2024 - 5.8.2024	On Produkt	C&A // PF // Maja Adam / OSB	-	LOGISTI K / WAREN AUFBE REITUNG		Maya Adam	Admin   VB, NB	🔁 ↺ 🗑️ ✖️
	6.8.2024 - 6.8.2024	On Produkt	C&A // PF // Maja Adam / OSB	-	LOGISTI K / WAREN AUFBE REITUNG		Maya Adam	Admin   VB, NB	🔁 ↺ 🗑️ ✖️

ON HOLD

SetCast CTA GmbH

User: Superadmin

# REQUESTED

[1] Übersicht der Orders, für die ein Talent die First-Option bestätigt hat und das Planning das Talent bestätigt hat.

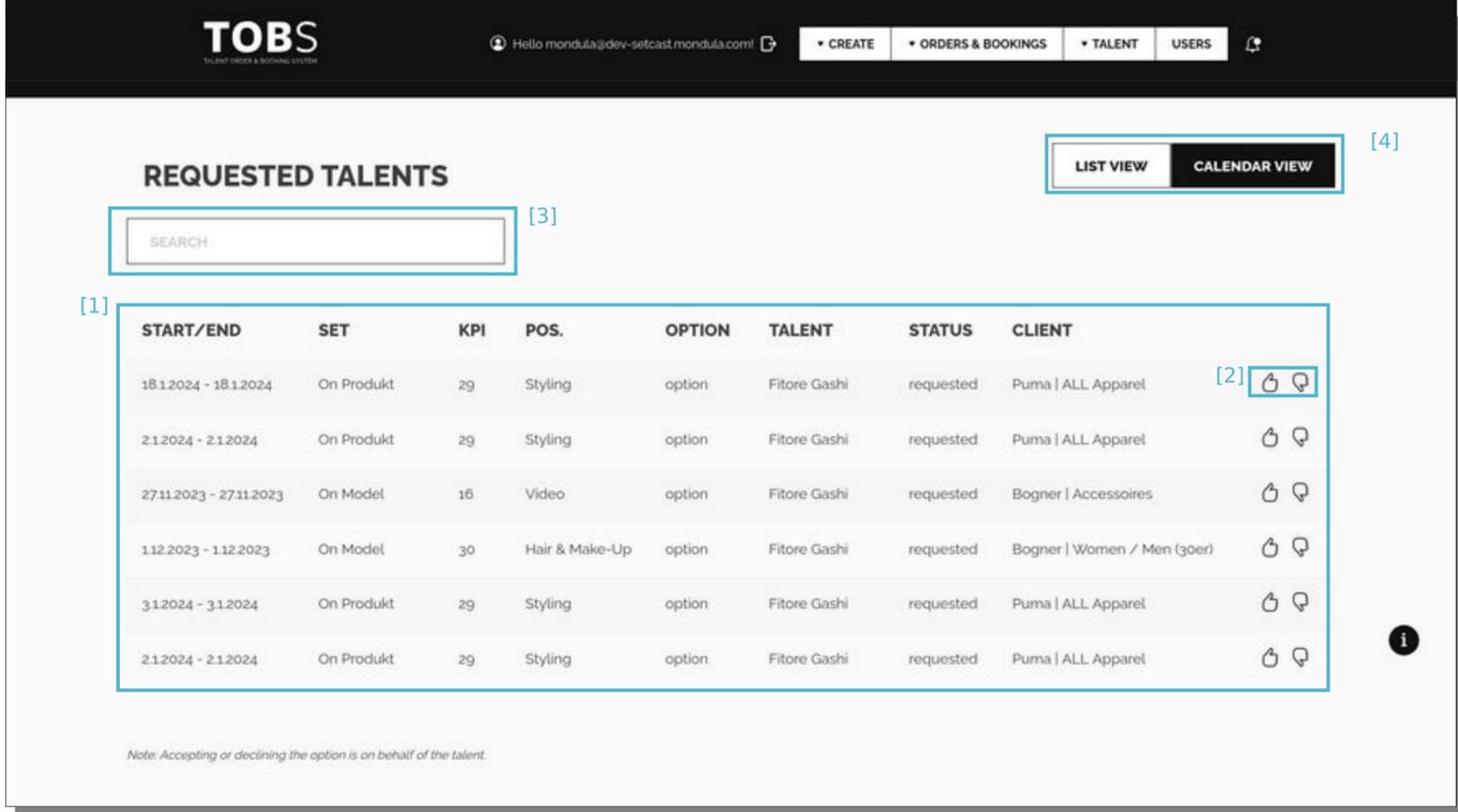
[2] Requested Talents löschen oder bestätigen

 Order bestätigen

 Order löschen

[3] Suchfunktion

[4] Wechsel zwischen List- oder Kalenderansicht MONTH | DAY | WEEK



**TOBS** Talent Order & Booking System

Hello mondula@dev-setcast.mondula.com

CREATE ORDERS & BOOKINGS TALENT USERS

## REQUESTED TALENTS

LIST VIEW CALENDAR VIEW

SEARCH

START/END	SET	KPI	POS.	OPTION	TALENT	STATUS	CLIENT	
18.1.2024 - 18.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	[2]  
2.1.2024 - 2.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	 
27.11.2023 - 27.11.2023	On Model	16	Video	option	Fitore Gashi	requested	Bogner   Accessoires	 
1.12.2023 - 1.12.2023	On Model	30	Hair & Make-Up	option	Fitore Gashi	requested	Bogner   Women / Men (30er)	 
3.1.2024 - 3.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	 
2.1.2024 - 2.1.2024	On Produkt	29	Styling	option	Fitore Gashi	requested	Puma   ALL Apparel	 

Note: Accepting or declining the option is on behalf of the talent.

User: Superadmin

# DELETED ORDERS

[1] Übersicht der DELETED Orders

[2] Order Bearbeiten

[3] Suchfunktion / Diverse Filter Optionen / Voreinstellungen speichern / Restore DELETED Order / Mark Orders

[4] Wechsel zwischen List- oder Kalenderansicht MONTH | DAY | WEEK

The screenshot displays the 'DELETED ORDERS' page in the TOBS system. The page header includes the TOBS logo, a user greeting 'Hello mondula@dev-setcast.mondula.com!', and navigation links for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area is titled 'DELETED ORDERS' and features a 'LIST VIEW' button and a 'CALENDAR VIEW' button. Below the title, there is a search bar and several filter options: 'FILTER BY DATE', 'FILTER BY CLIENT', 'FILTER BY POSITION', 'FILTER BY SET', and 'FILTER BY LOCATION'. There are also buttons for 'MARK THE ORDERS' and 'RESTORE DELETED ORDER'. The main part of the page is a table with the following columns: 'GROUPS / PROCESSING BY', 'START / END', 'CLIENT', 'STUDIO LOCATION', 'SET', 'KPI', 'POSITION', 'MODEL', 'CREATED AT', and 'S. INFO'. The table contains three rows of data, each with a checkbox in the first column and an edit icon in the last column. A small 'i' icon is visible in the bottom right corner of the table area.

GROUPS / PROCESSING BY	START / END	CLIENT	STUDIO LOCATION	SET	KPI	POSITION	MODEL	CREATED AT	S. INFO
<input type="checkbox"/> / s.tigges@set-cast.com	9.8.2024 08:30-17:30	Puma   Sell-through Apparel	B28.73 Hänger_ früh/ B28	On Produkt	45	Styling		25/07/2024	[2]
<input type="checkbox"/> / s.tigges@set-cast.com	31.7.2024 08:30-17:30	Puma   Sell-through Apparel	B28.74 Hänger_ früh/ B28	On Produkt	45	Styling		23/07/2024	
<input type="checkbox"/> / s.tigges@set-cast.com	31.7.2024 08:00-17:00	Z EPDP   Textile Lifestyle	TR.5/ TR4	On Model	40	Art Direktion		31/07/2024	

User: Superadmin

# DUMMY ORDERS / Talents on hold

Wenn ein Talent eine 1. Option an die SetCast gegeben hat, kann diese Option ohne Projektbezug gehalten werden.

[1] Create Dummy Order

[2] Order Informationen anlegen

[2] Talent auswählen.

Filter Name / Type / Function

[4] Verfügbarkeit über Kalender überprüfen oder direkt auswählen

[4] Dummy Order release mit ausgewählten Talent

[5] Wechsel zur Kalendersicht

The screenshot shows the TOBS system interface for creating dummy orders to hold talents. The page title is "DUMMY ORDERS TO HOLD TALENTS". The interface includes a navigation bar with "CREATE", "ORDERS & BOOKINGS", "TALENT", and "USERS" buttons. The main content area is divided into two sections: a form for creating a dummy order and a table for selecting talents.

**Form Fields:**

- SetCast- 1. Option
- POSITION (dropdown)
- LOCATIONS (dropdown)
- SONSTIGE INFO
- START TIME
- END TIME
- TT. MM. JJJJ (calendar icon)
- TT. MM. JJJJ (calendar icon)
- OPTION (dropdown)

**SELECT TALENT Section:**

SEARCH... SELECT TYPE (dropdown) SELECT FUNCTION (dropdown)

NAME	FUNCTION	TYPE	RATE	GOOD PERFORMER	BAD PERFORMER
Sylvie Heinrich	Styling	Product	300		
Jacob Wagner	Digi-OP	On Model	350		
Philippe Rebosz	Video	on Model	400		
Katrin Nagelmüller	Styling	Product	Verifizierung fehlt!		
Sergej Preis	Foto	Product	300		
Claudia Schröder	Digi-OP	on Model	250		

The interface also includes buttons for "CREATE DUMMY", "LIST VIEW", and "CALENDAR VIEW". The "CREATE DUMMY" button is highlighted with a blue box [1]. The "LIST VIEW" button is highlighted with a blue box [5]. The "CALENDAR VIEW" button is highlighted with a blue box [5]. The form fields are highlighted with a blue box [2]. The "SELECT TALENT" section is highlighted with a blue box [2]. The table is highlighted with a blue box [4]. The "CREATE DUMMY" button is highlighted with a blue box [1]. The "LIST VIEW" button is highlighted with a blue box [5]. The "CALENDAR VIEW" button is highlighted with a blue box [5].

User: Superadmin

# ORDERS AND BOOKINGS

Über das Menü ORDER & BOOKINGS wird der Kalender mit den Bookings aufgerufen.

[1] Filter nach Client, Set, Location, User, Talent.

[2] mit TODAY wird zum aktuellen Tag navigiert. Mit PREV und NEXT wird die vergangene bzw. folgende Zeitspanne angezeigt.

[3] WEEK, DAY MONTH Ansicht

[4] über group werden die Orders angezeigt und das grouping kann bearbeitet werden.

[5] Wechsel zur List VIEW (mehr Filteroptionen). Seite 23

The screenshot displays the TOBS 'ORDERS & BOOKINGS' interface. At the top, there's a navigation bar with 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below this, the 'ORDERS & BOOKINGS' section features a filter bar with dropdowns for 'Filter by client', 'Filter by set', 'Filter by Location', 'Filter by user', and 'Filter by status'. A navigation bar includes 'TODAY', 'PREV', and 'NEXT' buttons, along with 'WEEK', 'DAY', and 'MONTH' view options. The main area is a calendar grid for the week of May 29th to 5th, 2024. Each day cell contains a list of bookings with details like time slots, client names, and talent names. A 'GROUPS' button is visible in the top right corner of the calendar area.

User: Superadmin

# Orders & BOOKINGS

[1] die Kalendereinträge zeigen folgende Informationen in der Vorschau an:

- Start / Ende
- Client
- Talent
- Bearbeiter:innen
- Farbcode zum Status

The screenshot displays the TOBS Orders & Bookings interface. At the top, there's a navigation bar with the TOBS logo, user information (Hello mondula@dev-setcast.mondula.com), and menu items: CREATE, ORDERS & BOOKINGS, TALENT, and USERS. Below this, the main heading is 'ORDERS & BOOKINGS' with view options: GROUPS, LIST VIEW, and CALENDAR VIEW. A filter section includes dropdowns for 'Filter by client', 'Filter by set', 'Filter by Location', 'Filter by user', and 'Filter by status'. Navigation buttons for 'TODAY', 'PREV', 'NEXT' and view options 'WEEK', 'DAY', 'MONTH' are also present. The main content is a calendar grid for Week 46, MAI 2024, showing days from Monday (29) to Sunday (05). Each day contains a grid of booking entries, each with a time slot, client name, talent name, and a status color-coded icon.

MO.	DI.	MI.	DO.	FR.	SA.	SO.
29	30	01	02	03	04	05
08:00 - 17:00 Z EPDP   Textile Life.. Rico Terheyde n.fraemke@set-c-340099	08:00 - 17:00 Z EPDP   Textile Life.. Carsten Görling n.fraemke@set-c-340099		8:30 - 17:30 Tom Tailor   Model Jerome Guloton n.fraemke@set-cas...	08:00 - 17:00 Z EPDP   Textile Life.. Carsten Görling n.fraemke@set-c-340099		
08:00 - 17:00 Z EPDP   Textile Life.. Joelyn Steinbeck n.fraemke@set-c-340099	08:00 - 17:00 Z EPS   PDP Picture .. Lena Schäffken n.fraemke@set-cas...		8:00 - 17:00 Z EPDP   Model Merle Bornemann n.fraemke@set-cas...	08:00 - 17:00 Z EPDP   Textile Life.. Oliver Schlykow n.fraemke@set-c-340099		
11:00 - 18:00 Tom Tailor   Model Daniela Prost s.tigges@set-cast.c...	08:30 - 17:30 Puma   Apparel (Mo.. Maria Gorny n.fraemke@set-c-340099		08:00 - 17:00 Z EPDP   Textile Life.. Rico Terheyde n.fraemke@set-c-340099	09:00 - 18:00 Bonprix   KIKA Alex Merk n.fraemke@set-cas...		
08:00 - 17:00 Z EPDP   Textile Life.. Carsten Görling n.fraemke@set-c-340099	08:00 - 17:00 Z EPS   PDP Picture .. Lisa Krechting n.fraemke@set-cas...		08:00 - 17:00 PUMA Oliver Schlykow n.fraemke@set-c-340099	09:00 - 18:00 Bonprix   KIKA Nina Tramp n.fraemke@set-cas...		
08:30 - 17:30 Puma   Apparel (Mo.. Oliver Schlykow n.fraemke@set-c-340099	08:00 - 17:00 Z EPDP   Textile Life.. Rico Terheyde n.fraemke@set-c-340099		08:00 - 17:00 Z EPDP   Model Rhea Fey Natmeßnig n.fraemke@set-c-340099	08:00 - 17:00 Z EPDP   Textile Life.. Sebastiano Ragusa n.fraemke@set-c-340099		
08:00 - 17:00 Tom Tailor   Model Isabel Grönke n.fraemke@set-c-340099	08:00 - 17:00 Z EPDP   Textile Life.. Joelyn Steinbeck n.fraemke@set-c-340099		08:00 - 17:00 Z EPDP   Textile Life.. Sebastiano Ragusa n.fraemke@set-c-340099	08:00 - 17:00 undefined Nina Tramp n.fraemke@set-cas...		
08:00 - 17:00 Z EPS   PDP Picture .. Lisa Krechting n.fraemke@set-cas...	08:00 - 17:00 Z EPS   PDP Picture .. Kristin Waltersdorf n.fraemke@set-cas...		08:30 - 17:30 HFG   Bekleidung L.. Oleg Dubin s.tigges@set-cast.c...	8:30 - 17:30 Tom Tailor   Model Maria Gorny n.fraemke@set-cas...		

User: Superadmin

# Orders & BOOKINGS / List View

## [1] Diverse Filteroptionen

- Client
- Function
- Talent
- Set
- Status
- Location

## [2] Select Preferences save/update Filter pro User

## [3] Bearbeitung Order Details

## [4] Delete Order

The screenshot shows the TOBS 'ORDERS & BOOKINGS' interface. At the top, there's a navigation bar with 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below this, there are tabs for 'GROUPS', 'LIST VIEW', and 'CALENDAR VIEW'. A search bar is present, followed by a 'SELECT PREFERENCE' dropdown and a 'SAVE/UPDATE' button. Below these are several filter buttons: 'FILTER BY CLIENT', 'FILTER BY FUNCTION', 'FILTER BY TALENT', 'FILTER BY SET', 'FILTER BY STATUS', and 'FILTER BY LOCATION'. The main content is a table with columns: START/END, SET, KPI, FUN., OPTION, TALENT, STATUS, CLIENT, and two action columns. The first row is highlighted, and its edit and delete buttons are circled in red. A blue box highlights the search bar and filter buttons. A blue box highlights the 'SELECT PREFERENCE' dropdown and 'SAVE/UPDATE' button. A blue box highlights the edit button in the first row. A red box highlights the 'DELETE' button in the first row.

START/END	SET	KPI	FUN.	OPTION	TALENT	STATUS	CLIENT	[3]	[4]
10.5.2024 - 10.5.2024	On Produkt	22	Styling	option	Livia Roost	Booked	Z EPS   Büste		
10.5.2024 - 10.5.2024	On Model	40	Art Direktion	option	Nina Tramp	Booked	Bonprix   Bademode		
10.5.2024 - 10.5.2024	On Model	40	Hair & Make-Up	option	Alex Merk	Booked	Bonprix   Bademode		
10.5.2024 - 10.5.2024	On Model	22	Styling	option	Anthony Heim	Booked	Z EPDP   Textile Lifestyle/ Video		
10.5.2024 - 10.5.2024	On Model	40	Styling	option	Maren Crenshaw	Booked	Bonprix   Bademode		
10.5.2024 - 10.5.2024	On Model	40	Foto	option	Lisa Knauer	Booked	Bonprix   Bademode		
10.5.2024 - 10.5.2024	On Produkt	29	Styling	option	Livia Roost	Booked	Bonprix   Hänger		
10.5.2024 - 10.5.2024	On Produkt	18	Styling	option	Irina Khanova	optionSolved	Z EPS   PDP Flatlays		
8.5.2024 - 8.5.2024	On Model	22	Hair & Make-Up	option	Joelyn Steinbeck	Booked	Z EPDP   Textile Lifestyle/ Video		
8.5.2024 - 8.5.2024	On Model	1	Foto	option	Lisa	Booked	Z EPS   PDP Picture &		

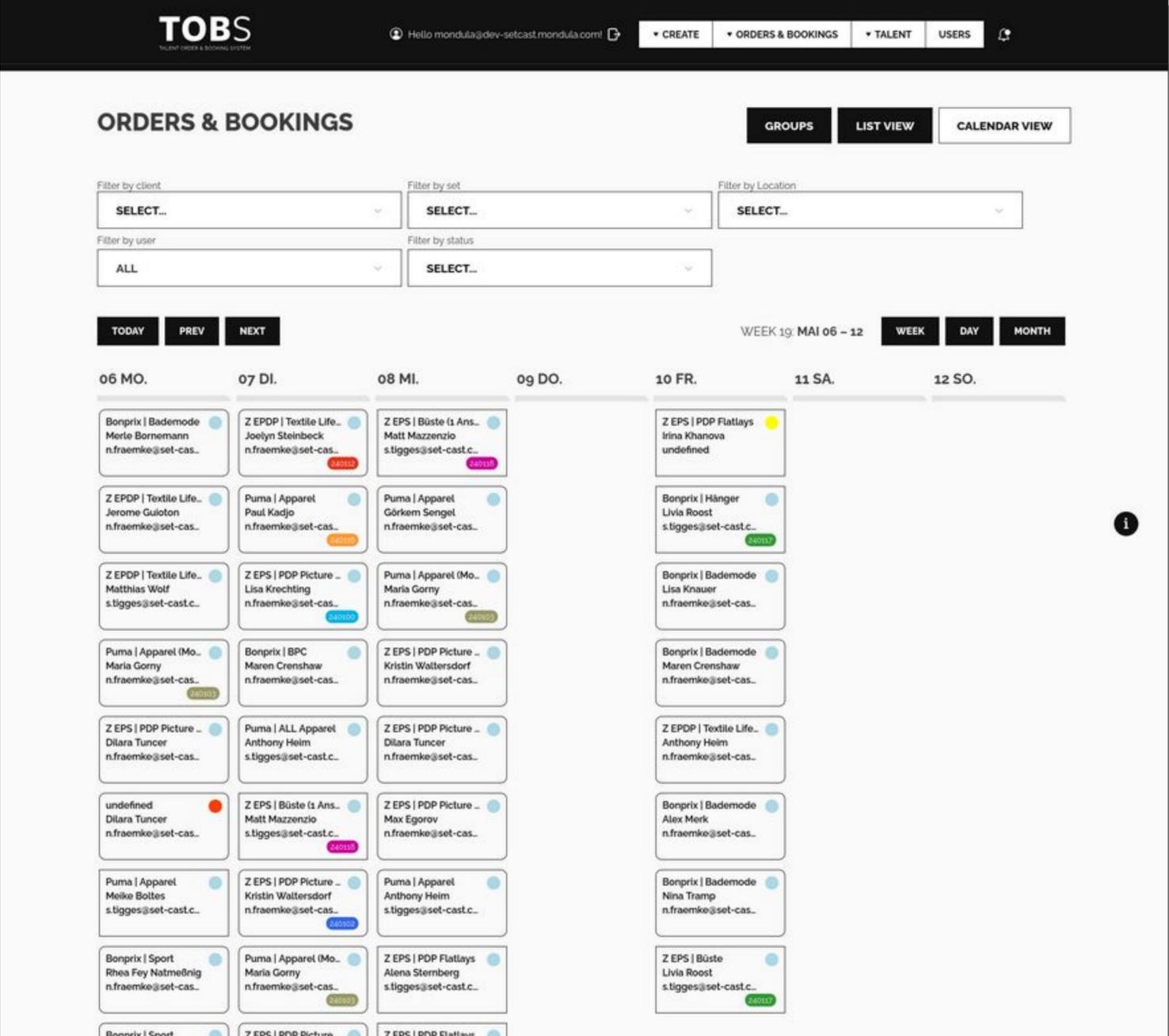
User: Superadmin

# BOOKINGS

[1] die Farbgebung der Bookings haben folgende Bedeutung:

### LEGEND

-  booked/lano task created
-  confirmed
-  new order
-  requested
-  1.optioned
-  option - released
-  declined request
-  hold
-  On model
-  On product



The screenshot displays the TOBS (Talent Order & Booking System) interface. At the top, there's a navigation bar with the TOBS logo, a user profile (Hello monduia@dev-setcast.mondulia.com), and menu items: CREATE, ORDERS & BOOKINGS, TALENT, and USERS. Below this, the main heading is 'ORDERS & BOOKINGS', with view options for GROUPS, LIST VIEW, and CALENDAR VIEW. The interface includes several filter dropdowns: 'Filter by client' (SELECT...), 'Filter by set' (SELECT...), 'Filter by Location' (SELECT...), 'Filter by user' (ALL), and 'Filter by status' (SELECT...). Navigation buttons for 'TODAY', 'PREV', and 'NEXT' are present, along with a date range 'WEEK 19: MAI 06 - 12' and view toggles for 'WEEK', 'DAY', and 'MONTH'. The main area is a calendar grid with columns for days 06 MO., 07 DI., 08 MI., 09 DO., 10 FR., 11 SA., and 12 SO. Each day contains a grid of booking cards. Each card lists a client name and email, a brand name, and a status icon (circle or square) corresponding to the legend. For example, on May 6th, there are bookings for 'Bonprix | Bademode' (new order), 'Z EPDP | Textile Life..' (booked), and 'Z EPS | Büste (s. Ans..' (option - released). On May 10th, there's a booking for 'Z EPS | PDP Flatlays' (option - released). A small information icon 'i' is visible on the right side of the calendar.

User: Superadmin

# EDIT BOOKINGS

[1] über den Stift in der Listen Ansicht lassen Bookings editieren.

The screenshot displays the TOBS (Talent Orders & Booking System) interface. The top navigation bar includes the TOBS logo, a user profile for 'Hello mondula@dev-setcast.mondula.com!', and menu items for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main section is titled 'ORDERS & BOOKINGS' and features view toggles for 'GROUPS', 'LIST VIEW', and 'CALENDAR VIEW'. A search bar is present, along with a 'SELECT PREFERENCE' dropdown and a 'SAVE/UPDATE' button. Below these are several filter buttons: 'FILTER BY CLIENT', 'FILTER BY FUNCTION', 'FILTER BY TALENT', 'FILTER BY SET', 'FILTER BY STATUS', and 'FILTER BY LOCATION'. The main content is a table with columns: 'START/END', 'SET', 'KPI', 'FUN.', 'OPTION', 'TALENT', 'STATUS', and 'CLIENT'. Each row represents a booking and includes an edit icon (a pencil) and a 'DELETE' button. The first row's edit icon is highlighted with a blue box and labeled with '[1]'. A small information icon is visible on the right side of the table.

START/END	SET	KPI	FUN.	OPTION	TALENT	STATUS	CLIENT		
10.5.2024 - 10.5.2024	On Produkt	22	Styling	option	Livia Roost	Booked	Z EPS   Büste	[1]	DELETE
10.5.2024 - 10.5.2024	On Model	40	Art Direktion	option	Nina Tramp	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	40	Hair & Make-Up	option	Alex Merk	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	22	Styling	option	Anthony Heim	Booked	Z EPDP   Textile Lifestyle/ Video		DELETE
10.5.2024 - 10.5.2024	On Model	40	Styling	option	Maren Crenshaw	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Model	40	Foto	option	Lisa Knauer	Booked	Bonprix   Bademode		DELETE
10.5.2024 - 10.5.2024	On Produkt	29	Styling	option	Livia Roost	Booked	Bonprix   Hänger		DELETE
10.5.2024 - 10.5.2024	On Produkt	18	Styling	option	Irina Khanova	optionSolved	Z EPS   PDP Flatlays		DELETE
8.5.2024 - 8.5.2024	On Model	22	Hair & Make-Up	option	Joelyn Steinbeck	Booked	Z EPDP   Textile Lifestyle/ Video		DELETE

User: Superadmin

# EDIT BOOKINGS

- [1] Neues Talent Anfragen
- [2] Das komplette Booking bearbeiten
- [3] Status des Booking ändern
- [4] Bearbeiter ändern / User

**TOBS**  
Talent Orders & Booking System

Hello mondula@dev-setcast.mondula.com! CREATE ORDERS & BOOKINGS TALENT USERS

### ORDER DETAILS

CLIENT	DATE	OPTION	POSITION	SET	STATUS	START	END
Z EPS   Büste	10.5.2024	option	Styling	On Produkt	Booked	15:00	17:30

[1] [2]

**PROPOSE OTHER TALENT** **EDIT ALL DETAILS**

[3] Status:  **UPDATE STATUS**

[4] Propose By:  **UPDATE PROPOSE BY**

i

User: Superadmin

# NEW ORDERS

Über das Menü ORDER & BOOKINGS > NEW ORDERS wird der Kalender mit den neuen Bookings aufgerufen.

[1] Suchfeld, Filteroptionen: Date, Client, Position, Set, Location, User.

Select Preferences / Filter Speichern

[2] Als User festlegen wer die Order bearbeitet / Mark the Orders

[3] Delete (löschen) Order

[4] Wechsel der Ansicht zwischen CALENDER VIEW und LIST VIEW.

[5] Groups führt zur Option Groupings der Orders zu verändern.

The screenshot displays the TOBS 'NEW ORDERS' interface. At the top, there's a navigation bar with 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below this, the 'NEW ORDERS' title is followed by view options: 'GROUPS', 'LIST VIEW', and 'CALENDAR VIEW'. A search bar and several filter dropdowns (DATE, CLIENT, POSITION, SET, LOCATION, USER) are present. Below the filters, there are buttons for 'MARK THE ORDERS' and 'DELETE THE ORDERS'. The main area contains a table of orders with columns: GROUPS / PROCESSING BY, START / END, CLIENT, STUDIO LOCATION, SET, KPI, POSITION, MODEL, CREATED AT, and S. INFO. Each row has a checkbox and a talent icon. A red box highlights the 'DELETE THE ORDERS' button, and a blue box highlights the search and filter options. A blue box also highlights the 'GROUPS' button.

GROUPS / PROCESSING BY	START / END	CLIENT	STUDIO LOCATION	SET	KPI	POSITION	MODEL	CREATED AT	S. INFO
<input type="checkbox"/>	29.7.2024 08:00-16:00	Admin   VB, NB	C&A // PF / OSB	On Produkt	-	LOGISTIK / WARENAUF BEREITUNG		23/07/2024	
<input type="checkbox"/>	30.7.2024 08:00-16:00	Admin   VB, NB	C&A // PF / OSB	On Produkt	-	LOGISTIK / WARENAUF BEREITUNG		23/07/2024	
<input type="checkbox"/>	1.8.2024 08:30-17:30	C&A eCom   Hänger - 30er KPI, 2 Ansichte n	C&A // PF // BORIS LEIST/ OSB	On Produkt	30	Foto		25/07/2024	
<input type="checkbox"/>	1.8.2024 08:30-17:30	C&A eCom   40er KPI, 4 Ansichte n	OSB 3 - On Model/ n	On Model	40	Art Direktion		24/07/2024	Men Modern 
<input type="checkbox"/>	1.8.2024 08:30-17:00	C&A eCom   40er KPI, 4 Ansichte n	C&A // PF / OSB	On Model	-	Styling		31/07/2024	
<input type="checkbox"/>	1.8.2024 08:00-16:00	Admin   VB, NB	C&A // PF / OSB	On Produkt	-	LOGISTIK / WARENAUF BEREITUNG		23/07/2024	

[6] Talent anfragen

User: Superadmin

# CREATE ORDER

Über das Menü CREATE / CREATE SINGLE ORDER werden neue Orders erstellt.

[1] Das Order-Formular benötigt folgende Informationen:

- Client
- Position
- Studio
- Location
- KPI
- SET
- S. Info
- Start
- End Time
- Datum
- Option/booking

The screenshot shows the 'CREATE ORDER' form in the TOBS system. The form is titled 'CREATE ORDER' and is enclosed in a light blue border. It contains the following fields:

- CLIENT (dropdown menu)
- POSITION (dropdown menu)
- STUDIO (text input)
- LOCATIONS (dropdown menu)
- KPI (text input)
- SET (dropdown menu)
- S. INFO (text input)
- START TIME (text input)
- END TIME (text input)
- Two date input fields, each with the format 'TT.MM.JJJJ' and a calendar icon.
- OPTION (dropdown menu)
- A 'CREATE ORDER' button at the bottom.

The form is located on the left side of the screen, with a [1] annotation next to it. The top navigation bar includes the TOBS logo, a user profile 'Hello mondula@dev-setcast.mondula.com!', and menu items: CREATE, ORDERS & BOOKINGS, TALENT, and USERS. The bottom footer displays 'SetCast CTA GmbH' and 'CASTING - TALENTS - ACADEMY'.

User: Superadmin

# TALENT LIST

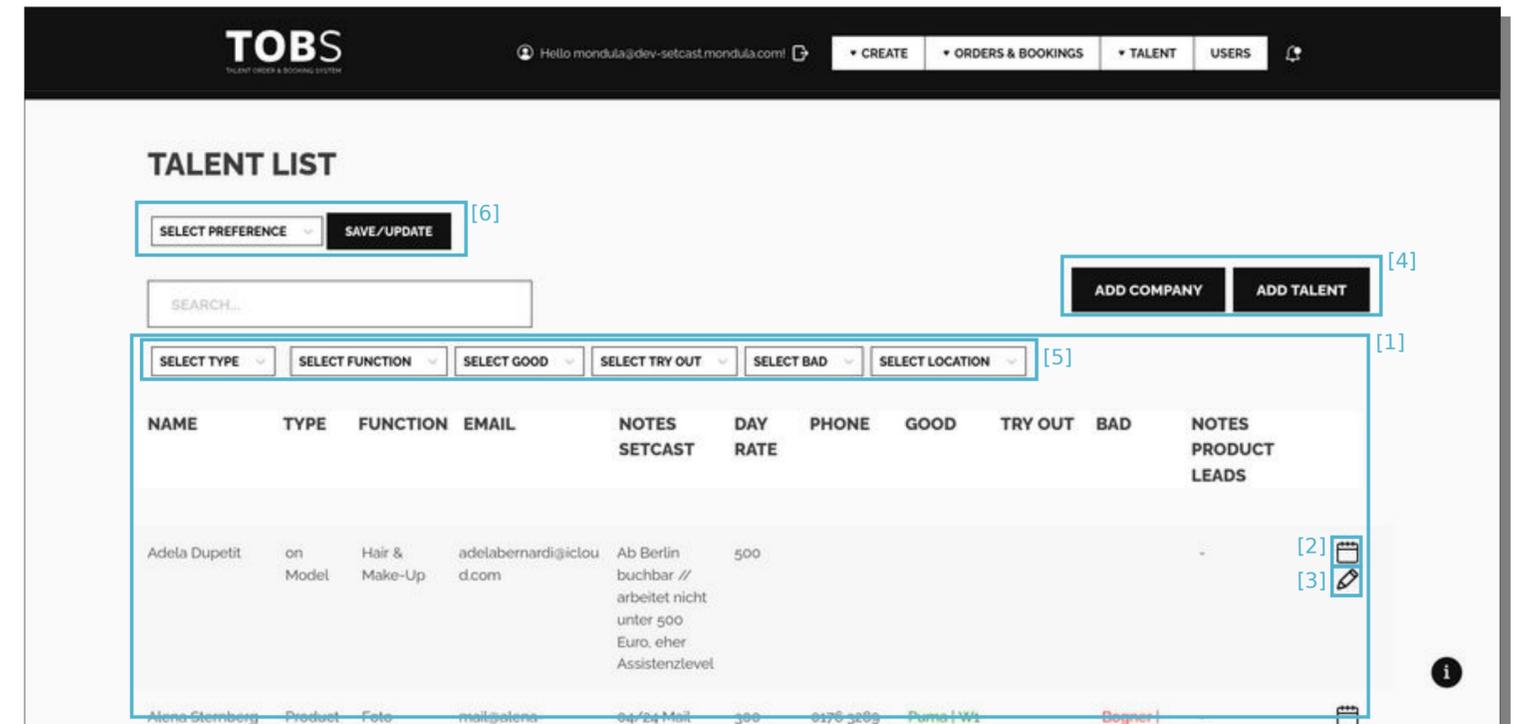
Über das Menü TALENT > TALENT LIST wird die List aufgerufen.

[1] alle eingetragenen Talent werden mit folgende Informationen spaltenweise angezeigt:

- Name
- Type
- Function
- Email
- Notes SetCast
- Day Rate
- Phone
- Good
- Try Out
- BAD
- Notes Product Leads

[2] Über das Kalender Symbol wird der Kalender des Talents aufgerufen.

[3] Über den Stift das Talent bearbeiten.



[4] Über die Buttons kann man direkt neue Talente oder Unternehmen anlegen.

[5] Direkte Filterung der Talente über die Filterfunktion.

[6] Über das Suchfeld kann nach Namen gefilter werden.

User: Superadmin

# TALENT LIST Kalender

[1] Kalenderübersicht des ausgewählten Talent.

[2] Der Zeitraum steht über dem Kalender.

[3] der Shortcut TODAY liefert automatisch die aktuelle Woche, mit PREV und NEXT kann durch die Wochen navigiert werden.

[4] in dem Kalender werden folgende Einträge angezeigt:

- Abwesenheitszeiten / Farbcode Rot
- Verfügbarkeit / Farbcode grün
- Bookings

[5] Mit dem X wird die Ansicht geschlossen.

The screenshot displays the TOBS Talent List interface. At the top, there is a navigation bar with the TOBS logo and user information. Below this, the 'TALENT LIST' section includes a search bar with 'roost' entered, and several filter buttons: 'SELECT PREFERENCE', 'SAVE/UPDATE', 'SELECT TYPE', 'SELECT FUNCTION', 'SELECT GOOD', 'SELECT TRY OUT', 'SELECT BAD', and 'SELECT LOCATION'. There are also 'ADD COMPANY' and 'ADD TALENT' buttons. The main table lists talents with columns for NAME, TYPE, FUNCTION, EMAIL, NOTES SETCAST, DAY RATE, PHONE, GOOD, TRY OUT, BAD, and NOTES PRODUCT LEADS. Two entries for 'Livia Roost' are visible. Below the table, a calendar view is shown for the week of May 6th to 12th. The calendar includes a 'TODAY' button, a date range selector, and 'PREV' and 'NEXT' navigation buttons. Two booking events are displayed: '08:30- 15:00 Client: Bonprix | Hänger Status: Booked' and '15:00- 17:30 Client: Z EPS | Büste Status: Booked'. A blue box highlights the calendar area, and a red 'X' icon is visible in the bottom right corner of the calendar view.

User: Superadmin

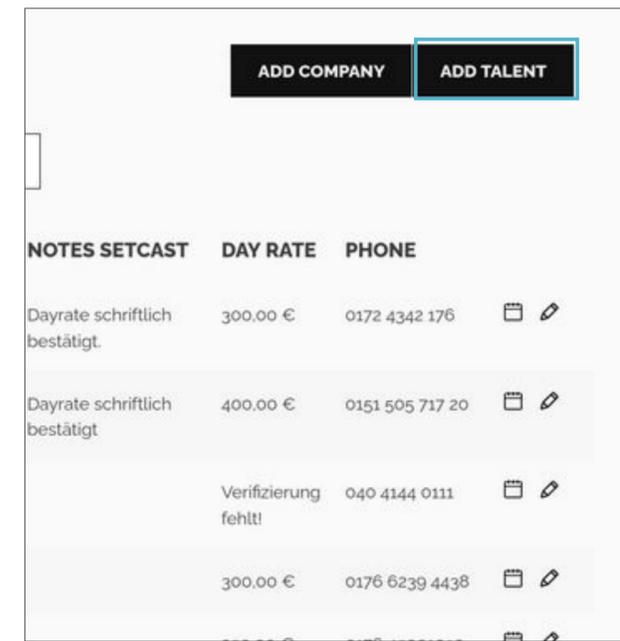
# TALENT HINZUFÜGEN

Über TALENT LIST oben rechts über ADD NEW TALENT

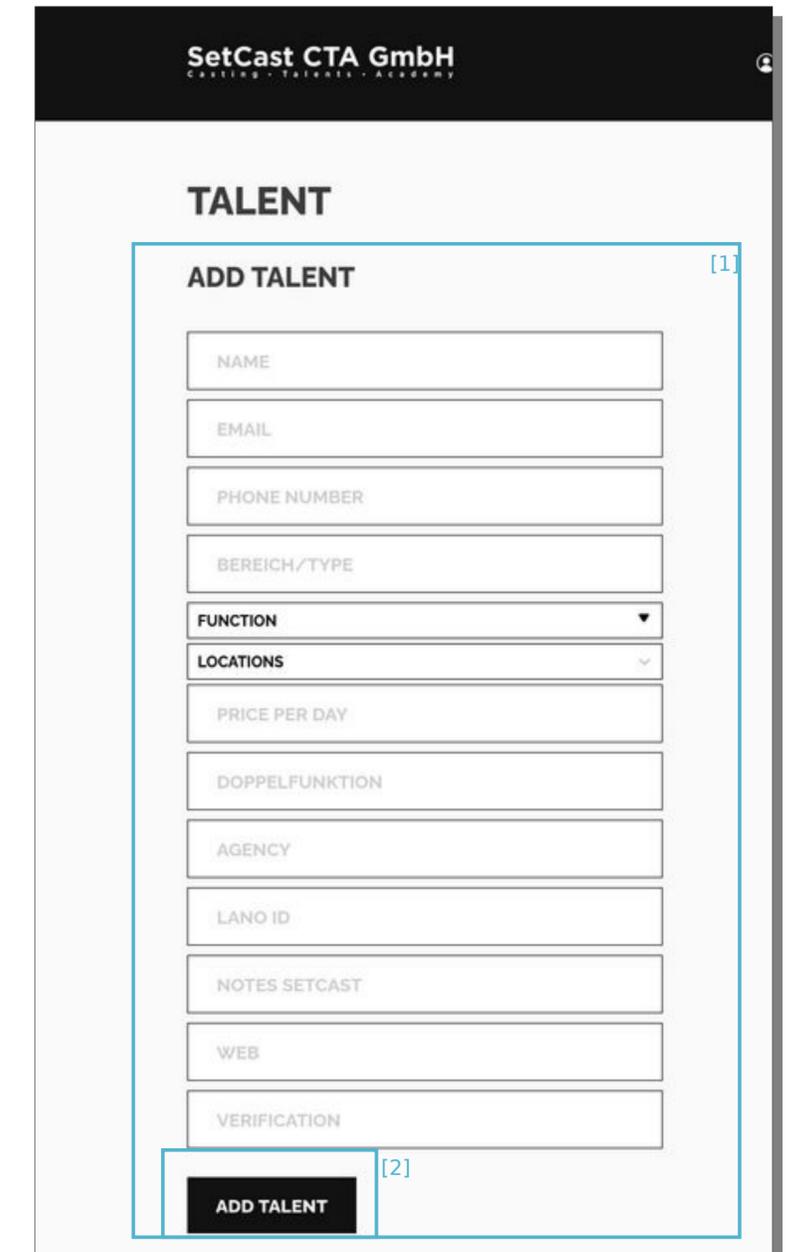
[1] Zur Erstellung eines Talents werden folgende Informationen abgefragt:

- Name
- Email
- Phone Number
- Bereich / Type
- Function
- Location
- Price per day
- Doppelfunktion
- Agency
- Lano ID
- Notes SetCast
- Web
- Verifcation

[2] Über den Button ADD Talent wird das neue Talent angelegt



NOTES SETCAST	DAY RATE	PHONE		
Dayrate schriftlich bestätigt.	300.00 €	0172 4342 176	📅	✎
Dayrate schriftlich bestätigt	400.00 €	0151 505 717 20	📅	✎
Verifizierung fehlt!		040 4144 0111	📅	✎
	300.00 €	0176 6239 4438	📅	✎



SetCast CTA GmbH  
CASTING · TALENTS · AGENCY

## TALENT

### ADD TALENT [1]

NAME

EMAIL

PHONE NUMBER

BEREICH/TYPE

FUNCTION ▼

LOCATIONS ▼

PRICE PER DAY

DOPPELFUNKTION

AGENCY

LANO ID

NOTES SETCAST

WEB

VERIFICATION

ADD TALENT [2]

User: Superadmin

# TALENT BEARBEITEN

[1] Duplikate erstellen oder löschen eines Talents

[2] nach abschließender Bearbeitung über SAVE speichern oder mit CANCEL verwerfen

The screenshot shows the TOBS Talent List interface. At the top, there's a navigation bar with the TOBS logo and user information. Below that, the 'TALENT LIST' section has a search bar containing 'muster' and buttons for 'ADD COMPANY' and 'ADD TALENT'. There are several filter dropdowns: 'SELECT TYPE', 'SELECT FUNCTION', 'SELECT GOOD', 'SELECT TRY OUT', 'SELECT BAD', and 'SELECT LOCATION'. The main form fields are: Name (Test Mustermann), Function (STYLING), Locations (TR4 x B28 x), Email (ltest@set-cast.com), Notes SetCast (TEST ACC), Phone (123456789), Rate (0.01), Good Performance Companies (PUMA | ALL APPAREL x BOGNER | ACCESSOIRES x C&A ECOM | ACCS - SONSTIGE 2 ANSICHTEN x C&A ECOM | HÄNGER - 30ER KPI, 2 ANSICHTEN x C&A ECOM | HÄNGER DETAILSHOT x BONPRIX | DOB ECV x BONPRIX | DOB SELECTION x BONPRIX | DOB U-MODE x), Bad Performance Companies (BAD PERFORMANCE COMPANIES), and Try Out Companies (BONPRIX | BPC x). At the bottom, there are buttons for 'SAVE', 'CANCEL', 'DUPLICATE', and 'DELETE'. A note at the bottom states: 'Notice: When you opt to duplicate, a new talent profile will be created using the selected data, and it will be associated with the current talent. Please be aware that the original talent's profile will remain unchanged.'

User: Superadmin

# TALENT STATUS OVERVIEW

[1] Mit Select Talents Talents auswählen und oder vergleichen.

[2] Diverse Filter Optionen / Client / Status / Set / Function / Location

[3] Durch die Kalenderwochen skippen

[4] Talent Verfügbarkeiten früh und spät

The screenshot displays the TOBS Talent Status Overview interface. At the top, there is a navigation bar with the TOBS logo and user information. Below the navigation bar, there is a filter section with dropdown menus for 'SELECT TALENTS', 'SELECT CLIENT', 'SELECT STATUS', 'SELECT SET', 'SELECT FUNCTION', and 'SELECT LOCATIONS'. A calendar view shows dates from Monday, July 29, 2024, to Sunday, August 4, 2024. Two talent profiles are displayed: Adela Dupetit (Hair & Make-Up) and Alena Sternberg (Foto). Each profile has a grid of colored blocks representing availability: light blue for early availability and orange for late availability. A 'PREV' and 'NEXT' button are located below the calendar navigation. An information icon is visible in the bottom right corner.

User: Superadmin

# Import Orders

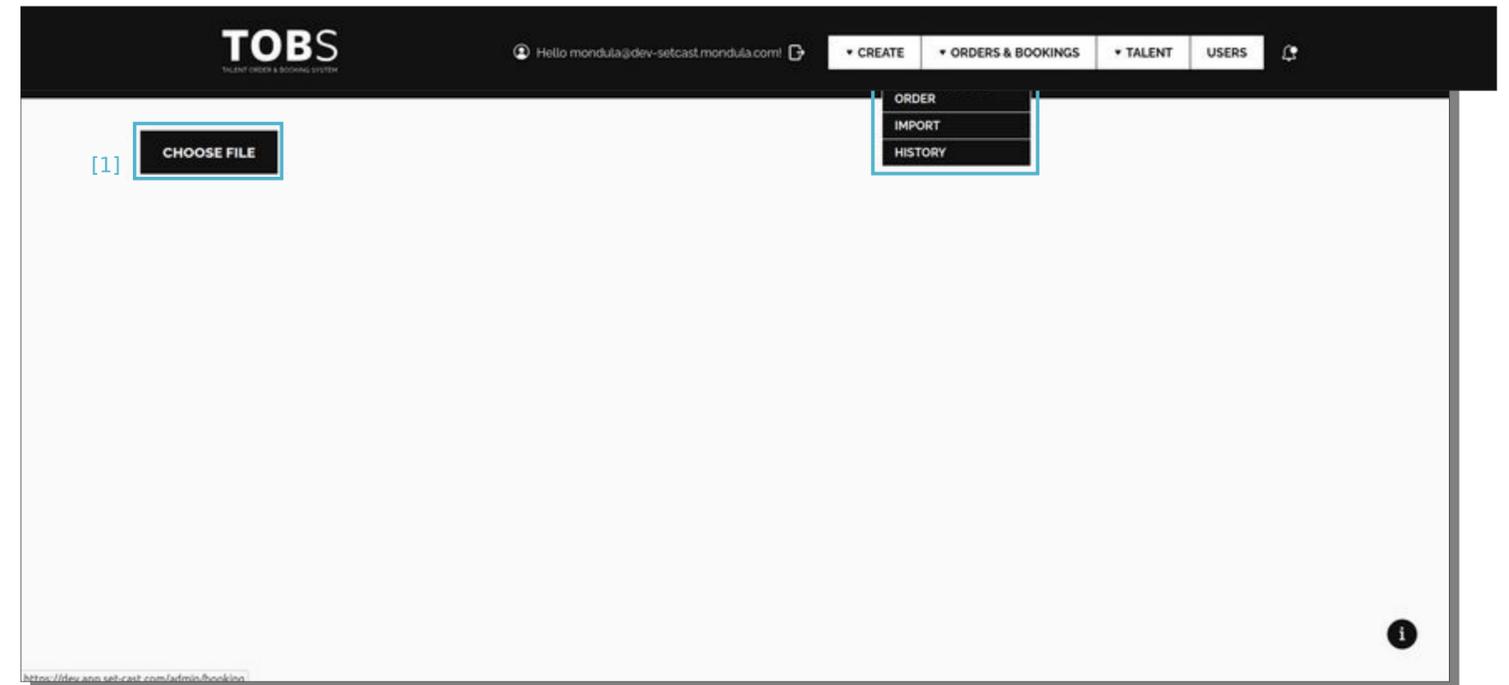
Über das Menü Import wird der Bereich aufgerufen.

[1] Über den Choose File Button wird das Excel Dokument mit neuen Orders importiert.

## **Wichtige Informationen zum Order Upload.**

Jeder Eintrag im Excel muss zwingend eine einmalige verwendete ID enthalten.

Jegliche Änderungen an der Struktur des Order Upload Dokument führen zu einem fehlerhaften Import!



User: Superadmin

# Import Orders

Nach dem das Dokument ausgewählt wurde, wird dies automatisch in die Anwendung geladen und als Übersicht zur Verfügung gestellt.

[1] Ansicht aller in dem Dokument importierten Orders.

[2] Filter Funktion Orders Sortieren

[3] Die Liste kann über die Spalten direkt gefiltert werden

[4] Datensätze orange sind „optional“.

[5] Fehlerhafte Datensätze werden farbig in rot markiert und könne **nicht** importiert werden.

The screenshot displays the 'POTENTIAL ORDERS' section of the TOBS system. At the top, there are navigation tabs for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. Below the title, there are buttons for 'UNSELECT ALL' and 'CREATE SELECTED ORDERS'. A filter bar contains three dropdown menus: 'FILTER BY SET', 'FILTER BY STUDIO', and 'FILTER BY CLIENT'. The main table has the following columns: STUDIO, SET, DATUM, KUNDEN, KPI, POSITION, S.INFO, LOCATION, and ID. Two rows are visible in the table:

	STUDIO	SET	DATUM	KUNDEN	KPI	POSITION	S.INFO	LOCATION	ID
<input checked="" type="checkbox"/>	TR.2 - Bonprix On Model Set 1	Model	06/05/2024 08:00-17:00	Bonprix   Bademode	40	Art Direktion		TR4	TR.2 - Bonprix On Model Set 1Model45418Bonprix   Bademode0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR.3 - Bonprix On Model Set 2	Model	07/05/2024 08:00-17:00	Bonprix   BPC	40	Styling		TR4	TR.3 - Bonprix On Model Set 2Model45419Bonprix   BPC0.333333333321210.70833333332121

Below the table, there are two rows of data. The first row is highlighted in orange and contains the following data:  8.2 (früh) Schuhe 02/01/2024 4 08:00-17:00 Puma | W2 Footwear (1 Ansicht) 35 Foto Optional. The second row is highlighted in red and contains the following data:  TR.3 ACC 06/05/2024 1 08:00-17:00 Bonprix | ACC 40 Styling TR4 ACC 40. The interface also includes a footer with 'On Model' and 'Sport0.333333333321210.70833'.

User: Superadmin

# Import Orders

Über die beiden Buttons können folgende Aktionen ausgeführt werden.

[1] Alle Selektieren und Orders erstellen.

[2] Einzelne selektieren und daraus Orders erstellen.

The screenshot shows the TOBS 'POTENTIAL ORDERS' interface. At the top, there is a navigation bar with the TOBS logo, a user profile 'Hello mondula@dev-setcast.mondula.com!', and menu items: CREATE, ORDERS & BOOKINGS, TALENT, and USERS. Below the navigation bar, the title 'POTENTIAL ORDERS' is displayed. Two buttons are visible: 'UNSELECT ALL' and 'CREATE SELECTED ORDERS' [1]. Below these buttons are three filter dropdowns: 'FILTER BY SET', 'FILTER BY STUDIO', and 'FILTER BY CLIENT'. The main content is a table with the following columns: STUDIO, SET, DATUM, KUNDEN, KPI, POSITION, S.INFO, LOCATION, and ID. The table contains five rows of data, each with a checkbox in the first column. An information icon (i) is located on the right side of the table.

	STUDIO	SET	DATUM	KUNDEN	KPI	POSITION	S.INFO	LOCATION	ID
<input checked="" type="checkbox"/>	TR 2 - Bonprix On Model Set 1	Model	06/05/2024 08:00-17:00	Bonprix   Bademode	40	Art Direktion		TR4	TR 2 - Bonprix On Model Set 1Model45418Bonprix   Bademode0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	07/05/2024 08:00-17:00	Bonprix   BPC	40	Styling		TR4	TR 3 - Bonprix On Model Set 2Model45419Bonprix   BPC0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	06/05/2024 08:00-17:00	Bonprix   Sport	35	Foto		TR4	TR 3 - Bonprix On Model Set 2Model45418Bonprix   Sport0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	06/05/2024 08:00-17:00	Bonprix   Sport	35	Styling		TR4	TR 3 - Bonprix On Model Set 2Model45418Bonprix   Sport0.333333333321210.70833333332121
<input checked="" type="checkbox"/>	TR 3 - Bonprix On Model Set 2	Model	06/05/2024 08:00-17:00	Bonprix   Sport	35	Hair & Make-Up		TR4	TR 3 - Bonprix On Model Set 2Model45418Bonprix   Sport0.333333333321210.70833333332121

User: Superadmin

# Grouping Import Orders

Nach dem Import wird der User automatisch auf die Ansicht ORDERS TO GROUP weitergeleitet, um Orders zu gruppieren. Produktionen die über mehrere Tage laufen.

[1] Häkchen setzen zum Grouping oder zum Auseinanderziehen der Gruppe.

[2] Filteroptionen der Liste

**TOBS** Talent Order & Booking System  
Hello mondula@dev-setcast.mondula.com | CREATE | ORDERS & BOOKINGS | TALENT | USERS

### ORDERS TO GROUP

[2] FILTER BY CLIENT | FILTER BY FUNCTION | FILTER BY SET | FILTER BY LOCATION | NEW ORDER x

[1]

<input type="checkbox"/>	HFG   Bis zu 6 Ansichten - Windsor	17.5.2024 08:30 - 17:30	Styling	3 TR4	new order	
<input type="checkbox"/>	HFG   Bis zu 6 Ansichten - Joop	21.5.2024 08:30 - 17:00	Styling	TR.1 - HFG On Model TR4	new order	SEPARATE
<input type="checkbox"/>	HFG   Bis zu 6 Ansichten - Joop	22.5.2024 08:30 - 17:00	Styling	TR.1 - HFG On Model TR4	new order	
<input type="checkbox"/>	Puma   Apparel (Model)	21.5.2024 08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
<input type="checkbox"/>	Puma   Apparel (Model)	22.5.2024 08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
<input type="checkbox"/>	Puma   Apparel (Model)	27.5.2024 08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
<input type="checkbox"/>	Puma   Apparel (Model)	28.5.2024 08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
<input type="checkbox"/>	Puma   Apparel (Model)	29.5.2024 08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
<input type="checkbox"/>	Puma   Apparel (Model)	30.5.2024 08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE

User: Superadmin

# Grouping

Übersicht aller Orders. Wenn mehrere Orders zu einer Produktion gehören werden diese zusammengefasst dargestellt.

[1] Bestehende Gruppen sind farblich umrandet und können über den Button „seperate“ getrennt werden.

[2] Durch setzen des Haken können mehrere Orders über den Button ,CREATE/EDIT GROUP, gruppiert werden und so zu einer Produktion zusammengezogen werden.

The screenshot shows the TOBS interface for managing orders. The header includes the TOBS logo, a user profile, and navigation tabs for CREATE, ORDERS & BOOKINGS, TALENT, and USERS. The main section is titled 'ORDERS TO GROUP' and features several filter buttons: FILTER BY CLIENT, FILTER BY FUNCTION, FILTER BY SET, FILTER BY LOCATION, and NEW ORDER. Below the filters is a table of orders. The first row is 'HFG | Bis zu 6 Ansichten - Windsor' with a date of 17.5.2024 and time 8:30 - 17:30. The second row is 'HFG | Bis zu 6 Ansichten - Joop' with a date of 21.5.2024 and time 08:30 - 17:00, and it is highlighted with a blue dashed border and a '[2]' label. The third row is 'HFG | Bis zu 6 Ansichten - Joop' with a date of 22.5.2024 and time 08:30 - 17:00, and it is highlighted with a blue dashed border and a '[1]' label. The fourth row is 'Puma | Apparel (Model)' with a date of 21.5.2024 and time 08:00 - 17:00, and it is highlighted with a green dashed border and a '[1]' label. The fifth row is 'Puma | Apparel (Model)' with a date of 22.5.2024 and time 08:00 - 17:00, and it is highlighted with a green dashed border and a '[1]' label. The sixth row is 'Puma | Apparel (Model)' with a date of 27.5.2024 and time 08:00 - 17:00, and it is highlighted with a green dashed border and a '[1]' label. The seventh row is 'Puma | Apparel (Model)' with a date of 28.5.2024 and time 08:00 - 17:00, and it is highlighted with a green dashed border and a '[1]' label. The eighth row is 'Puma | Apparel (Model)' with a date of 29.5.2024 and time 08:00 - 17:00, and it is highlighted with a green dashed border and a '[1]' label. The ninth row is 'Puma | Apparel (Model)' with a date of 30.5.2024 and time 08:00 - 17:00, and it is highlighted with a green dashed border and a '[1]' label. Each row has a checkbox on the left and a 'SEPARATE' button on the right.

Order ID	Client	Date	Time	Function	Location	Status	Action
	HFG   Bis zu 6 Ansichten - Windsor	17.5.2024	8:30 - 17:30	Styling	3 TR4	new order	
	HFG   Bis zu 6 Ansichten - Joop	21.5.2024	08:30 - 17:00	Styling	TR1 - HFG On Model TR4	new order	SEPARATE
	HFG   Bis zu 6 Ansichten - Joop	22.5.2024	08:30 - 17:00	Styling	TR1 - HFG On Model TR4	new order	SEPARATE
	Puma   Apparel (Model)	21.5.2024	08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
	Puma   Apparel (Model)	22.5.2024	08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
	Puma   Apparel (Model)	27.5.2024	08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
	Puma   Apparel (Model)	28.5.2024	08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
	Puma   Apparel (Model)	29.5.2024	08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE
	Puma   Apparel (Model)	30.5.2024	08:00 - 17:00	Styling-Assistenz	B28.02 - On Model B28	new order	SEPARATE

User: Superadmin

# LANO

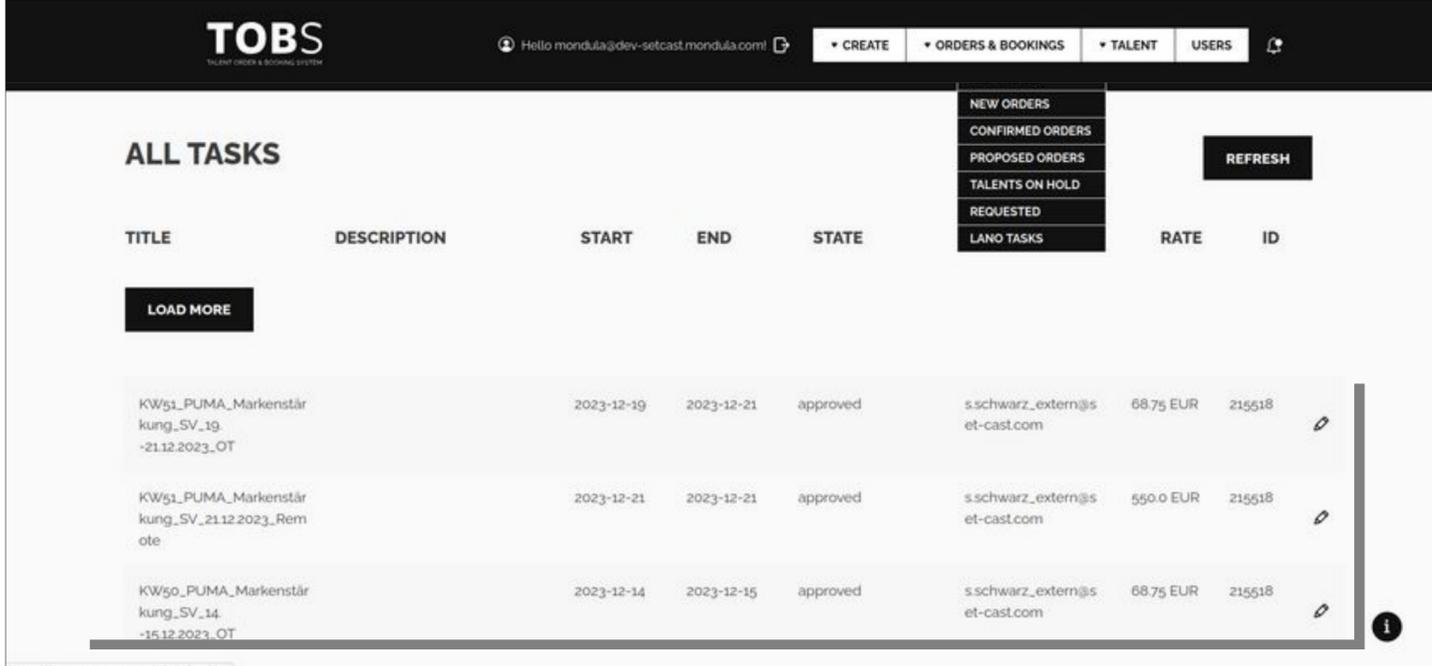
Über das Menü Orders & Bookings werden die Lano Task aufgerufen.

[1] Über den REFRESH Button werden die Tasks aktualisiert

[2] Bearbeitung des Lano Task (siehe nächste Seite)

[3] Die Task folgen einer klaren Struktur:

- Titel
- Description
- Start
- End
- State
- E-Mail
- Rate
- ID



The screenshot shows the TOBS interface with a navigation menu at the top containing 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area is titled 'ALL TASKS' and features a table with the following data:

TITLE	DESCRIPTION	START	END	STATE	E-MAIL	RATE	ID

The table contains three rows of data, each with a 'LOAD MORE' button and a 'REFRESH' button. The data rows are:

- Row 1: KW51\_PUMA\_Markenstärkung\_SV\_19-21.12.2023\_OT, 2023-12-19, 2023-12-21, approved, s.schwarz\_extern@s-et-cast.com, 68.75 EUR, 215518
- Row 2: KW51\_PUMA\_Markenstärkung\_SV\_21.12.2023\_Remote, 2023-12-21, 2023-12-21, approved, s.schwarz\_extern@s-et-cast.com, 550.0 EUR, 215518
- Row 3: KW50\_PUMA\_Markenstärkung\_SV\_14-15.12.2023\_OT, 2023-12-14, 2023-12-15, approved, s.schwarz\_extern@s-et-cast.com, 68.75 EUR, 215518

User: Superadmin

# LANO Task Bearbeiten

[1] In dem PopUp Fenster ist die Bearbeitung des Task möglich.

The screenshot displays the TOBS interface. On the left, there is a table titled "ALL TASKS" with columns "TITLE" and "DESCRIF". The table lists several tasks, including "KW08\_TomTailor\_FotoLife\_21.02.2024", "KW51\_PUMA\_Markenstärkung\_SV\_19\_-21.12.2023\_OT", "KW51\_PUMA\_Markenstärkung\_SV\_21.12.2023\_Remote", "KW50\_PUMA\_Markenstärkung\_SV\_14\_-15.12.2023\_OT", and "KW50\_PUMA\_Markenstärkung\_SV\_11".

In the center, a pop-up form titled "UPDATE" is open, allowing for the modification of a task. The form fields include:

- TITLE: KW08\_TomTailor\_FotoLife\_21.02.2024
- DESCRIPTION: (empty)
- STARTS\_ON: 2024-02-21
- ENDS\_ON: 2024-02-21
- RATE: 300.0
- AMOUNT: 1
- STATE: freelancer\_assigned
- ASSIGNEE\_ID: 00001

At the bottom of the form is an "UPDATE" button. To the right of the form, there is a "REFRESH" button and a table with columns "RATE" and "ID". The table shows the following data:

RATE	ID
300.0 EUR	215518
68.75 EUR	215518
550.0 EUR	215518
68.75 EUR	215518
550.0 EUR	215518

The interface also features a top navigation bar with "CREATE", "ORDERS & BOOKINGS", "TALENT", and "USERS" options. A user profile "Hello sascha.nuszkowski@mondula.com" is visible in the top right corner. An information icon is located in the bottom right corner.

User: Superadmin

# USERS

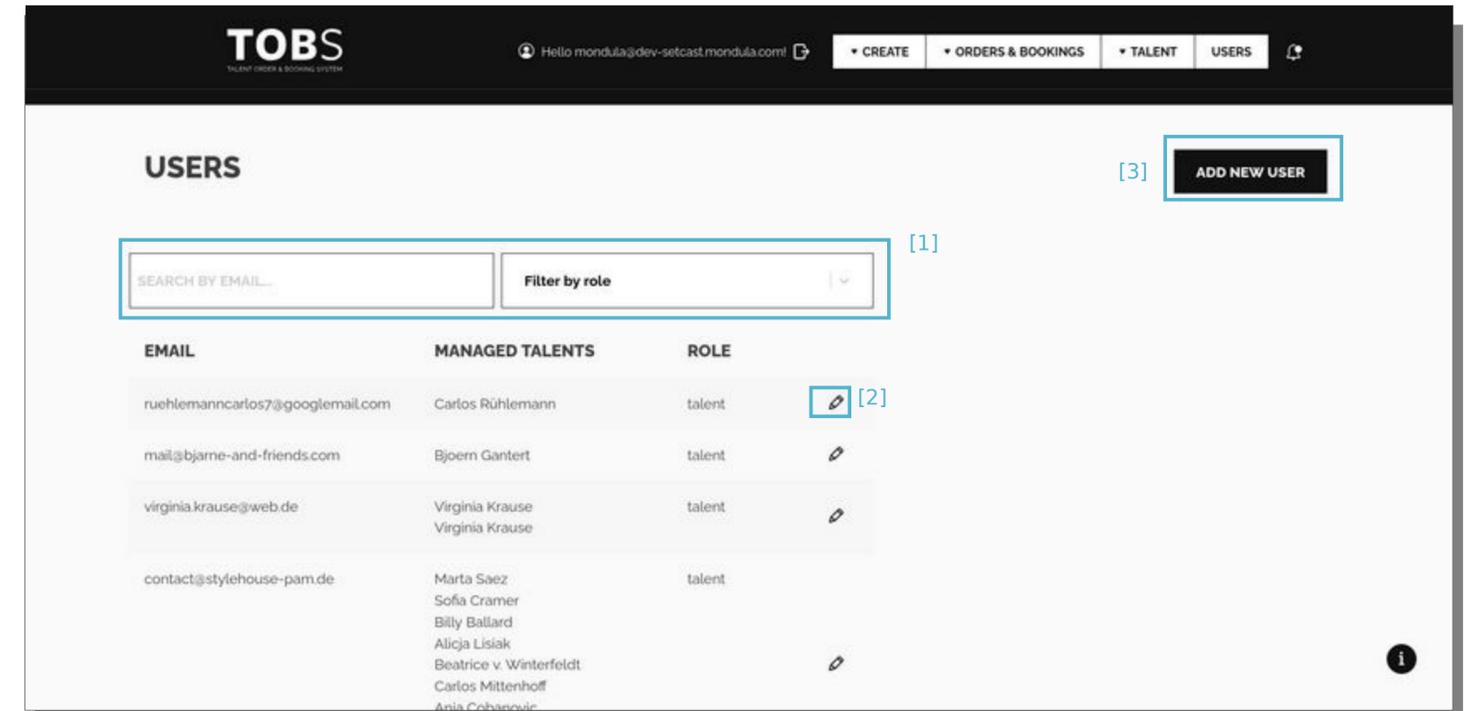
Über das Menü USERS werden neue User angelegt.

Übersicht aller registrierten User und Talents.

[1] Filter Optionen der User nach Email oder Rolle

[2] Über den Stift können die einzelnen User bearbeitet werden.

[3] Neue User hinzufügen



User: Superadmin

# USERS

[1] Neuen User anlegen über den Button Add New User.

Users benötigt folgende Informationen:

- Email
- Role
- Passwort
- Passwort bestätigen

[2] mit SUBMIT wird die Eingabe bestätigt und der User angelegt

The screenshot shows the TOBS (Talent Order & Booking System) interface for user management. The header includes the TOBS logo, a user profile for 'Hello mondula@dev-setcast.mondula.com', and navigation tabs for 'CREATE', 'ORDERS & BOOKINGS', 'TALENT', and 'USERS'. The main content area is titled 'USERS' and features a form for adding a new user. The form includes fields for 'EMAIL', 'CHOOSE ROLE' (a dropdown menu), 'PASSWORD', and 'CONFIRM PASSWORD', followed by a 'SUBMIT' button. A blue box highlights the form fields, and a [1] label points to the form. A separate 'ADD NEW USER' button is also highlighted with a blue box. Below the form, there is a search bar labeled 'SEARCH BY EMAIL...' and a 'Filter by role' dropdown menu. At the bottom, there are three tabs: 'EMAIL', 'MANAGED TALENTS', and 'ROLE'. An information icon (i) is located in the bottom right corner.

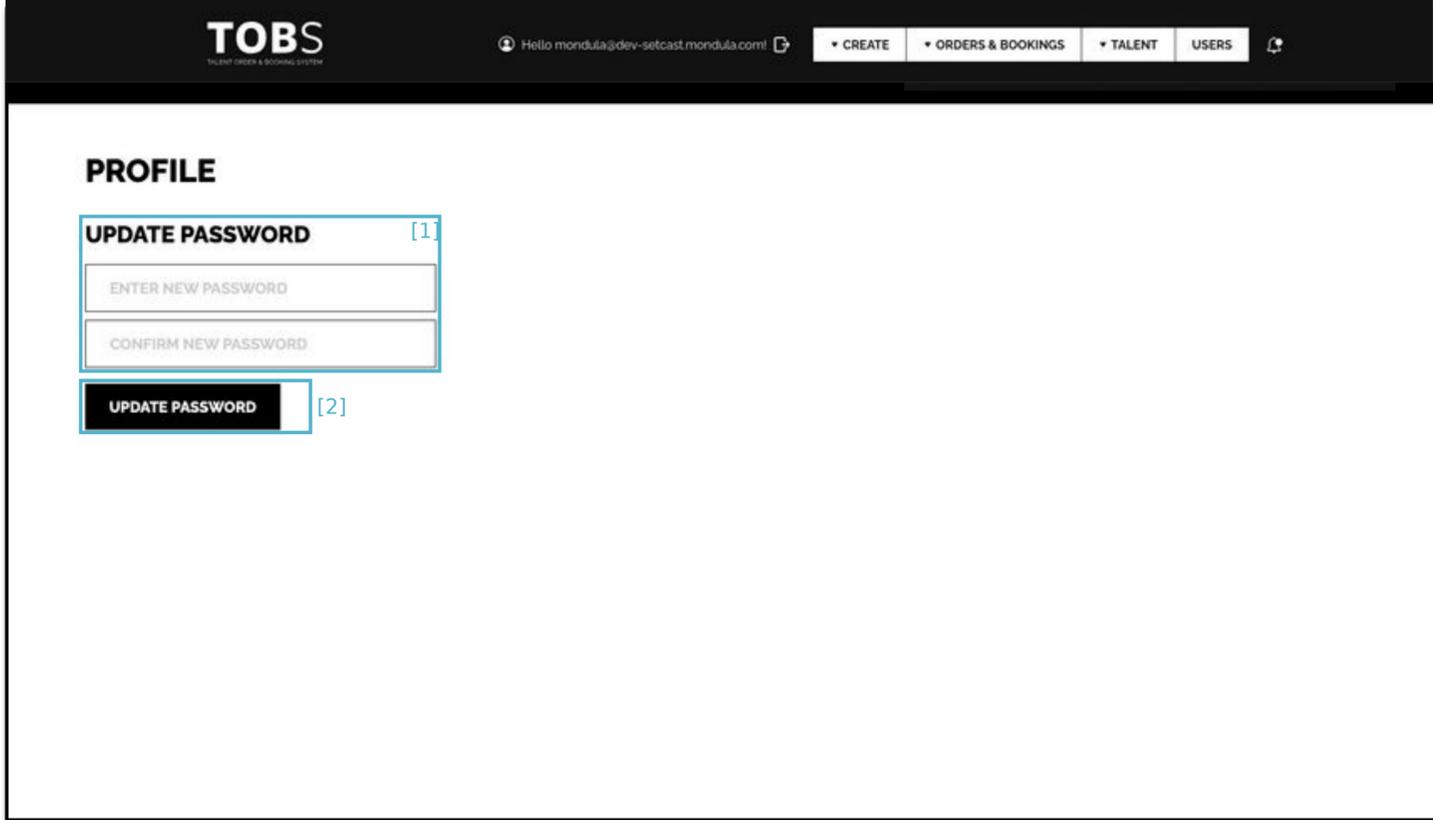
User: Superadmin

# PROFILE

[1] Über das Menü und dem Profil-Icon neben dem Namen kann das eigene Passwort geändert werden

[2] In dem Bereich UPDATE PASSWORD ein neues Passwort eingeben und wiederholen

[3] Mit UPDATE PASSWORD die Änderung bestätigen



The screenshot shows the TOBS user profile page. The header includes the TOBS logo, the user's email address (Hello mondula@dev-setcast.mondula.com), and navigation links for CREATE, ORDERS & BOOKINGS, TALENT, and USERS. The main content area is titled "PROFILE" and contains a form for updating the password. The form has a title "UPDATE PASSWORD" with a small "[1]" next to it. Below the title are two input fields: "ENTER NEW PASSWORD" and "CONFIRM NEW PASSWORD". At the bottom of the form is a button labeled "UPDATE PASSWORD" with a small "[2]" next to it.